

## City of Tomball- Public Works Department

### Park & Facility Reservation Application

501 James Street

(281)-290-1400

Fax # (281) 351-4735

Office Hours 8:00am-5:00pm-Park Hours 8:00am-10:00pm

### Applications accepted for following Park Facilities: Railroad Depot Gazebo, Railroad Depot Plaza, Juergens Park Pavilion, Jerry Matheson Park, & Theis Attaway Nature Park.

Priority use of park to be granted by reservation only. Reservation may be made by contacting Public Works.

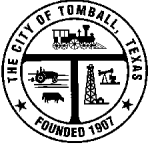
Individuals may not utilize city facilities for profit making endeavors.

### Park Rules and Regulations

1. Rental fee is non-refundable, security/cleaning deposit refundable; if the entire area is left in the same condition it was found.
2. Renters will be responsible for following the city's noise ordinance.
3. Parking must be in designated areas only. Parking on the grass is prohibited.
4. No posters, banners, signs or other devices will be allowed to be displayed or posted on park fixtures using tacks, nails, staples, tape or other fasteners.
5. Items are prohibited from being driven or staked into the ground.
6. The possession and/or consumption of alcoholic beverages are prohibited in the park area.
7. All litter and debris from event must be removed from rented area, landscaping, and surrounding area. If trash will not fit into the trash barrels at the park, it must be removed.
8. The park grounds are public areas. The city will not restrict others from entering the park; as long as they are not in the reserved rented area and not interfering with renter's event.
9. No glass containers.
10. All pets must be on a leash at all times and all pet waste must be properly disposed.
11. The use of a moonwalk or similar devices requires insurance (from the moonwalk company) and proof of coverage must be presented at the time the equipment is set up in the park.
12. No piñatas or water recreation activities allowed in parks, unless for a special event, as approved by City staff or Council.
13. No loud or abusive language.
14. No display or use of firearms of any kind.
15. No open fires are allowed, except in barbecue pits. If you bring a barbecue pit, it must be propane.
16. No camping or overnight events.
17. **All applications are subject to staff approval.**
18. Applicants requesting to use a City park facility for a special event that is intended to raise money must provide proof of 501(c) (3) non profit tax exemption and/or Medical Trust Fund Documents from bank. Cannot charge admission fee for event. No soliciting of park users who are not participating in event.
19. Special Events: All special events must meet with City Special Events Team, unless otherwise directed by staff.

### INDEMNIFICATION

INDEMNIFICATION. LICENSEE agrees that it will indemnify and save the CITY harmless of, from and against any and all claims, demands, actions, damages, losses, costs, liabilities, expenses and judgments (hereinafter "claims") recovered from or asserted against CITY on account of injury or damage to persons or property to the extent that any such damage or injury may be incident to, arise out of, or be caused, either proximately or remotely, in whole or in part, by an act, omission, negligence or misconduct on the part of LICENSEE or any of its agents, servants, employees, contractors, patrons, guests, licensees or invitees or of any other person entering upon the LICENSED PREMISES with the express or implied invitation or permission of LICENSEE, or when and such injury or damage is the result, proximate or remote, of the violation by LICENSEE or any of its agents, servants, employees, contractors, patrons, guests, licensees or invitees of any law, ordinance or governmental order of any kind, or when any such injury or damage may in any way arise from or out of the occupancy or use by the LICENSEE, its agents, servants, employees, contractors, patrons, guests, or invitees. LICENSEE further expressly covenants and agrees to protect, defend, indemnify, and hold harmless the CITY from all claims based upon alleged joint and/or concurrent negligence of the CITY and LICENSEE arising out of or incident to LICENSEE's occupancy or use of the LICENSED PREMISES. LICENSEE covenants and agrees that in case CITY shall be made a party to any litigation commenced by or against LICENSEE or relating to this LICENSE or to the LICENSED PREMISES, then LICENSEE shall and will pay all costs and expenses, including reasonable attorney's fees and court costs, incurred by or imposed upon CITY by virtue of any such litigation.



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\*Residency verification : ( city staff) Facility Inspection Verification : ( city staff)

Railroad Depot Plaza & Gazebo @ 201 S. Elm

- No restrooms provided; must have city permission at time of request to provide portable toilet at renter's expense.
Renters must provide their own tables, chairs, etc.

\*RESIDENT 1/2 DAY \$50.00 (8am-2pm) or (4pm-10pm) ALL DAY \$100.00(8am-10pm) DEPOSIT \$100.00
NON-RESIDENT 1/2 DAY \$100.00 (8am-2pm) or (4pm-10pm) ALL DAY \$125.00(8am-10pm) DEPOSIT \$100.00

Juergens Park@ 1331 Ulrich

- Keys to the interior of the park are available, but are to be used for temporary access to set up or clean up. No vehicles should remain on the park site interior.

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NON-RESIDENT 1/2 DAY \$100.00 (8am-2pm) or (4pm-10pm) ALL DAY \$125.00(8am-10pm) DEPOSIT \$100.00

Jerry Matheson Park @ 1240 Ulrich

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NON-RESIDENT 1/2 DAY \$100.00 (8am-2pm) or (4pm-10pm) ALL DAY \$125.00(8am-10pm) DEPOSIT \$100.00

Theis Attaway Nature Park @ 13509 Theis Lane

- Catch and release grass carps.

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NON-RESIDENT 1/2 DAY \$100.00 (8am-2pm) or (4pm-10pm) ALL DAY \$125.00 (8am-10pm) DEPOSIT \$100.00

\*Resident: Must present recent Tomball City Water Bill or have a current account with The City Utility department.

Renters Information:

Date Needed: Time: Number of People Expected:

Organization: Type of Event:

Contact Person: Email:

Business Phone: Home Phone: Fax:

Home Address: City: St. Zip:

Refund Name (to be printed on check):

Address: City: St. Zip:

I have read the Park Rules and Regulations and understand that I am responsible for cleanup. If the Park is not cleaned up or has been damaged, I will be subject to all costs incurred by the City; including and/or in excess of my deposit. I am also responsible to make certain that all rules and regulations are followed and am aware that violation of the rules and regulations could prohibit future applications for reservations by me or the organization I am representing.

Signature: Date:

Confirmation of Park Reservations by signature below only! Application subject to a 24 hour application review period prior to approval by City Administration.

City of Tomball: (City Staff) Date:

KEEP THIS FORM WITH YOU AT THE PARK!!!!