

**MINUTES OF SPECIAL CITY COUNCIL AND  
TOMBALL PLANNING AND ZONING COMMISSION MEETING  
CITY OF TOMBALL, TEXAS**

**MONDAY, DECEMBER 20, 2010**



**5:00 P.M.**

1.0 Call to Order

The meeting was called to order by Mayor Gretchen Fagan. Other members present were:

Councilman Quinn  
Councilman Stoll  
Councilman Brown  
Councilman Townsend  
Councilman Dodson

Planning and Zoning Commission members present:

Chair – Lori Wallace  
Commissioner – John Mottershaw  
Commissioner – Barbara Tague

Planning and Zoning Commission members absent:

Vice Chair – Tom Crofoot – excused absence

Others present:

City Manager – George Shackelford  
Assistant City Manager – Christal Kliever  
City Secretary – Doris Speer  
City Attorney – Scott Bounds  
Assistant to the City Manager – Shawn Cox  
Director of Engineering and Planning – Mark McClure  
City Planner – Kelly Violette  
Assistant City Planner - Rodney Schmidt  
E&P Administrative Assistant – Brandy Pate

2.0 Public Comments and Receipt of Petitions (*At this time, anyone will be allowed to speak on any matter other than personnel matters or matters under litigation, for length of time not to exceed three minutes. No Commission discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law.*)

3.0 Workshop Session:

3.1 The Tomball City Council and the Tomball Planning and Zoning Commission members entered into a Workshop session for the following purpose:

- Discussion of the Downtown Specific Plan Proposal.

Kelly Violette presented an introduction to the Tomball Downtown Specific Plan, providing information regarding the purpose and objectives of a zoning ordinance and plan designed for and applicable to the downtown area, specifically.

Kelly Violette presented the proposed Tomball Downtown Specific Plan, advising Council that the original proposal received from Partnerships for Strategic Action had been reviewed by Engineering and Planning, reduced in scope, and revised by Partnerships for Strategic Action for presentation to Council.

The proposed budget for the Tomball Downtown Specific Plan is estimated to be \$177,400. An advisory committee for the TDSP will be appointed by City Council; focus groups would also provide input to the City. Upon completion of the study for the TDSP, a zoning ordinance for the downtown area will be prepared for Council consideration and adoption. Upon adoption of a zoning ordinance specific to the Tomball Downtown Specific Plan, the City will begin implementing the zoning requirements to the downtown area.

3.0 Motion was made by Councilman Stoll, second by Councilman Dodson to adjourn.

Motion carried unanimously.

Meeting adjourned.

PASSED AND APPROVED this 3rd day of January 2011.

Doris Speer  
Doris Speer, TRMC  
City Secretary

Gretchen Fagan  
Gretchen Fagan  
Mayor