

**MINUTES OF SPECIAL CITY COUNCIL MEETING
CITY OF TOMBALL, TEXAS**



MONDAY, DECEMBER 21, 2009

6:00 P.M.

1.0 Call to Order

The meeting was called to order by Mayor Pro Tem Webb. Other Council members present were:

Councilman Quinn
Councilman Stoll
Councilman Townsend
Councilman Driver

Members absent:

Mayor Fagan

Others present:

Acting City Manager – Christal Kliewer
City Secretary – Doris Speer
City Attorney – Scott Bounds
Director of Public Works – David Kauffman
Director of Engineering and Planning – Mark McClure
Fire Chief – Randy Parr
Chief of Police – Robert Hauck
Assistant to the City Manager – Shawn Cox
City Planner – Kelly Violette

2.0 No public comments or petitions were received

3.0 Workshop Session:

3.1 The Tomball City Council met in a Workshop Session at 6:02 p.m. for the following purpose:

- Presentation and discussion regarding process to recruit and select the City Manager.

Christal Kliewer presented recruitment and selection criteria for Council's consideration.

Preferences were expressed for excellent interpersonal communication and relationships skills with the community, Council, and City staff; experience in working with developers to facilitate projects, in transportation, budget and finance; cost containment; commitment to community life, etc.

Current issues for the City and the new city manager, along with possible benefits for the new city manager, were discussed. Recruitment, position requirements and criteria, and advertisement documents will be brought back to Council for review and approval. Initial screenings of applicants will be conducted by the Assistant City Manager and the HR Director.

4.0 Motion was made by Councilman Townsend, second by Councilman Stoll to adjourn.

Motion carried unanimously.

Meeting adjourned.

PASSED AND APPROVED this 4th day of January 2010.

Doris Speer
Doris Speer, TRMC
City Secretary

Bill Webb
Bill Webb
Mayor Pro Tem