



# CITY OF TOMBALL

## RIGHT-OF-WAY ABANDONMENT REQUEST APPLICATION

Please provide the following information & return your submittal to the City Manager's Office,  
401 Market St., Tomball, Texas 77375.

### Minimum Submittal Requirements

- \$300 application fee;
- Detailed description of entire limits or extent of the ROW and the limits to be abandoned, if different;
- Five (5) copies of the Boundary Survey and metes & bounds description of the ROW to be abandoned;
- Electronic File (PDF) of Boundary Survey and metes & bounds description of the ROW to be abandoned;
- Copy of letters to utility providers, drainage districts, and/or other interested agencies stating they have been notified of the requested ROW abandonment;
- Letter of "No Objection" from each of the concerned entities; and
- Completed and signed application form.

### Applicant Information

Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

E-mail Address \_\_\_\_\_

### Agent or Engineer Information

Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

E-mail Address \_\_\_\_\_

We, the undersigned property owners of

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(name of subdivision, lot, and block number)

do hereby request that the City of Tomball release and vacate the said Right-of-Way as further described in the attached Boundary Survey.

**Adjacent Property Owners Signatures**

(please include your name, mailing address, HCAD number of your property, and signature)

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_

7. \_\_\_\_\_

8. \_\_\_\_\_

9. \_\_\_\_\_

10. \_\_\_\_\_

**Certification**

I, \_\_\_\_\_, being one of the above named persons, do hereby certify that the above named persons include all abutting property owners of the property being vacated and released.

Please list the reasons for the request and how this request will benefit the public:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Signature)

(Printed Name)