



City of Tomball

Parental Release for Grandparent to Request Birth Certificate

Instructions:

1. Please have one of the birth parents fill out and sign this form.
2. The birth parent must attach a copy of his/her **valid driver's license**.
3. Once this form is completed in its entirety, the grandparent will need to fill out an application for the birth certificate.
4. The grandparent will then need to provide his/her **valid driver's license**.

I _____, grant permission to _____,
(Mother/Father of Child) (First & Last Name of Grandparent)

my (Mother / Father), to request a copy of my child, _____'s
(Full Name of Child)

birth certificate. My child's date of birth is ____/____/____.
(MM/DD/YYYY)

I may be reached at (____)-____-____.
(Daytime Phone Number)

Signature of Child's Birth Parent

Date

IMPORTANT: If the father of the child is not named on the birth certificate, a birth certificate will **not** be issued to the father's parents.

If you have any questions, please contact the Vital Registrar at 281-290-1000.